

Grant County Public Library District 2020 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Grant
A2	Estimated Population	25,069
A3	Library Name	Grant County Public Library District
Street Address		
A4	Street Address	201 Barnes Road
A5	City	Williamstown
A6	Zip Code	41097
Mailing Address		
A8	Mailing Address	201 Barnes Road
A9	City	Williamstown
A10	Zip Code	41097
A12	Phone	(859) 824-2080
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	10.4
A15	Personal	17.21
A16	Motor Vehicle/Water Craft	03.00

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$1,454,332
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$1,454,332

State Government Revenue

B4	State Aid Grant	\$16,011
B5	Construction Debt-Assistance Grant	\$151,900
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$167,911

Federal Government Revenue

B12 Federal Government Revenue \$1,250

B13 Federal Government Revenue Total \$1,250

Other Operating Income

B14 Other Operating Revenue \$25,786

B15 Total Operating Revenue (B3 + B7 + B13 + B14): \$1,649,279

Operating Expenditures (C1 - C42)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1 Print Materials \$68,092

Federal: When the virus hit we curtailed spending for the last quarter.

C2 Electronic Materials Expenditures \$10,980

C3 Audiovisual Materials \$16,021

C4 Electronic Collections [databases] \$21,957

C5 Other Library Materials \$0

C6 Collection Expenditures Total (C1 through C5) \$117,050

Salary Expenditures

C7 Library Director \$80,630
Federal: Fiscal year rather than calendar (\$75,424)

C8 Other Library Personnel \$444,989

C10 Salary Expenditures Total (C7 + C8) \$525,619

Fringe Benefits

C11 Required Fringe Benefits \$41,557

C12 Retirement (Employer's Share) \$89,844

C13 Medical Insurance (Employer's Share) \$83,191

C14 Other \$0

C15 Fringe Benefits Total (C11 + C12 + C13 + C14): \$214,592

C16 Total Staff Expenditures (C10 + C15) \$740,211

Other Operations

C17 Building Repair \$1,453

C18 Building Maintenance \$38,320

Federal: 611 & 0 612

C20 Office Supplies, Program Supplies, Postage \$20,638

Federal: 640, 710, 711, 712

C21 Insurance \$14,115

C22 Public Relations \$11,159

C23 Utilities \$42,695

Federal: 620 and 621

C24 Professional Fees \$7,261

Federal: 603-604-605

C25 Audit Fee \$8,000

Federal: 602

C26 Fiscal Year that Audit Covers FY 2018-2019

C27 What year was the library's last long range plan adopted? 2014

Federal: We had planned on starting this project in 2020.

C28 Repair and Replacement of Furnishings \$1,453

Federal: 610

C29 Other \$796

Federal: We did not send anyone to collections the last quarter and purged many of the open accounts.

C30 Specify Unique

C31 Other \$6,818

C32 Specify Telephone - Williamstown

Federal: This is broken out but in reality phone is part of internet services

C33 **Total Other Operating**

Expenditures (C17 +
C18 + C20 + C21 + \$152,708
C22 + C23 + C24 +
C25 + C28 + C29 +
C31)

C34 Bookmobile/Extended Services \$679

C35 Continuing Education \$7,290

C36 Operating Expenditures for Electronic Access \$51,626

C37 Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36): \$1,069,564

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38 Capital Outlay Expenditures \$525,789

Federal: Construction payments and furniture purchases winding down.

C39 Debt Service \$282,575

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial

collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$151,900
Federal: construction grant for new addition		
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$151,900

Federal: this is how much we get

C41	Income from loans, bond issues, or other income not reported elsewhere	\$0
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C42 - Did you spend state aid funds on any of the following? (check all that apply)

Collection Expenditures	Yes
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Federal: State Aid is folded into the Operating Fund and is therefore spread into everything we do.

Bookmobile/Extended Services	Yes
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Federal: State Aid is folded into the Operating Fund and is therefore spread into everything we do.

Continuing Education Yes

Federal: State Aid is folded into the Operating Fund and is therefore spread into everything we do.

None of the Above No

COVID Related Information (D1 - D16)

D1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? Yes

D2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? Yes

D3 Did the library add or increase access to electronic collection materials due to the Coronavirus (COVID-19) pandemic? Yes

D4 Did the library allow users to complete registration for library cards online without having to come to the Yes

library before the
Coronavirus (COVID-
19) pandemic?

D5 Did the library allow
users to complete
registration for library
cards online without
having to come to the
library during the
Coronavirus (COVID-
19) pandemic? Yes

D6 Did the library provide
reference service via
the Internet or
telephone when the
building was
physically closed to
the public during the
Coronavirus (COVID-
19) pandemic? Yes

D7 Did the library provide
'outside' service for
circulation of physical
materials at one or
more outlets during
the Coronavirus
(COVID-19)
pandemic? Yes

D8 Did the library provide
live, virtual programs
via the Internet during
the Coronavirus
(COVID-19)
pandemic? Yes

D9 Did the library create
and provide
recordings of program
content via the
Internet during the
Coronavirus (COVID-

19) pandemic?

D10 Did the library provide Wi-Fi Internet access to users outside the building at one or more outlets before the Coronavirus (COVID-19) pandemic? Yes

D11 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes

D12 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? No

D13 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No

Recorded programs are distinct and should not be reported in program totals (Section O)

D14 Total Recordings of 22

Program Content

- D15 Total Views of Recorded Program Content 987
- D16 Describe the Library's Response to the COVID-19 Pandemic

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1 License Number 2043 EV

Federal: READ lic. plate

F2 Vehicle Year, Make, and Model 2015 Ford Transit

F3 Mileage on Odometer 32,377

F4 Owner of Vehicle locally

F5 Number of Stops in an Average Week 10

Federal: 10 Pre-Covid 4 - 5 since March

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

- G1 License Number

- G3 Vehicle Year, Make,
and Model

- G4 Owner of Vehicle

- G5 Bookmobile Visits
(number of persons
entering the
bookmobile)

- G6 Number of Registered
Users

- G7 Number of Uses
[Sessions] of Public
Internet Computers
Per Year

- G8 Reference
Transactions

- G9 Hours on the Road
Per Week (but not 0
serving patrons)

- G9a Sunday - Daily Hours 0
Open to the Public

- G9b Monday - Daily Hours 0
Open to the Public

- G9c Tuesday - Daily Hours 0
Open to the Public

G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.1	Number of Weeks Bookmobile was Closed Due to COVID-19	
G9.2	Number of Weeks Bookmobile Had Limited Occupancy Due to COVID-19	
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00

G11 Number of Bookmobiles 0

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1 Library Name Grant County Public Library

H2 Street Address 201 Barnes Road

H3 City Williamstown

H4 Zip Code 41097

H6 Phone (859) 824-2080

H8 Square Footage 22,700

H11 Number of Meetings Held 320

Federal: This may look odd, especially for 2020 when we were shut down, but the previous year we were under construction for most of the year and did not have many meeting or programs taking place. When we opened back up to the public last summer, we did pretty well in advertising that we had more room for meetings.

H12 Library Visits 58,029

Federal: This count is from July 2019 - March 13, 2020 when we closed to the public. We reopened in July 2020.

H13 Number of Registered Users 11,368

Federal: We purged many patrons during the time we were closed to the public.

H14 Number of Uses [Sessions] of Public Internet Computers Per Year 8,196

Federal: Lower number probably due to closing in March 2020.

H15 Reference Transactions 300

Federal: 300 - This is an estimate. We do answer more questions, but they aren't usually reference questions. We get mainly directional type questions at the front desk and on the telephone.

Hours Open to the Public

H16a Sunday Opening Time 1:00

H16b Sunday Closing Time 5:00

H16c Hours 4.00

H16d Monday Opening Time 9:00

H16e Monday Closing Time 8:00

H16f Hours 11.00

H16g Tuesday Opening Time 9:00

H16h Tuesday Closing Time 8:00

H16i Hours 11.00

H16j Wednesday Opening Time 9:00

H16k Wednesday Closing Time 8:00

H16l Hours 11.00

H16m Thursday Opening Time 9:00

H16n	Thursday Closing Time	8:00
H16o	Hours	11.00
H16p	Friday Opening Time	9:00
H16q	Friday Closing Time	6:00
H16r	Hours	9.00
H16s	Saturday Opening Time	9:00
H16t	Saturday Closing Time	6:00
H16u	Hours	9.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	66.00

H17.2	Number of Weeks Main Library was Closed Due to COVID-19	14
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Federal: We closed as of March 14 and began curbside pickup on may 26, 2020. We began providing computer access in the meeting room on June 15 and opened up with restrictions the week after July 4.

H17.3	Number of Weeks Main Library Had Limited Occupancy Due to COVID-19	3
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Federal: The library opened the meeting room for computer use only for a limited time.

H18 Number of Weeks 52
Main Library is Open

H19 Does your library have a Friends group?

Yes No

No Yes

Facility Info (I1 - I32)

Square Footage

I1 Main Library (from H8) 22,700

I2 Branch Libraries (sum of E8 branch data) 0

I3 Total (I1 + I2) 22,700

Number of Meetings Held

I10 Main Library (from H11) 320

I11 Branch Libraries (sum of E11 branch data) 0

I12 Total (I10 + I11) 320

Library Visits

I13 Main Library (from H12) 58,029

I14 Branch Libraries (sum of E12 branch data) 0

I15 Bookmobiles (sum of G5 branch data) 0

I16 Total (I13 + I14 + I15) 58,029

Number of Registered Users

I17	Main Library (from H13)	11,368
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	11,368

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	8,196
I22	Branch Libraries (sum of E14 branch data)	0
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	8,196

Reference Transactions

I25	Main Library (from H15)	300
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	300

Public Service Hours per Year

I29	Main Library (H17 *	
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	H18)	3,432.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	0.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	3,432.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	2.82
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.94
J3	Number of Librarians with a Master's Degree NOT in	.0

Library Science

J4	Number of Librarians with a Bachelor's Degree in Library Science	.94
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	6.70
J6	Number of Librarians with Less Than a Bachelor's Degree	.0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	11.40
J8	All Other Paid Staff	3.01
J9	Total Paid Employees (J7 + J8):	14.41

Library Collection (K1 -K17)

Book Collection

K1	Adult Books (over age 18)	26,603
K2	Young Adult Books (ages 12 to 18)	3,017
K3	Children's Books (under age 12)	18,690
K4	Total (K1 + K2 + K3)	48,310

Digital or Audiovisual Materials

K6 Electronic Books (E-Books) 96,900

Federal: Yes, a large change.

Electronic Collections [databases] (K7a - K7b):
Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

- Item #K7a Local/Other cooperative agreements
- Item #K7b (State government or state library)
- Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	2
K7b	State (State Government or State Library) ** Include KYVL databases **	66

K7 Total Electronic
Collections
[databases] 68
(K7a+K7b)

K9 Audio - Physical Units 4,183

K10 Audio - Downloadable
Units 4,723

Federal: I used what Katie Justice sent out.

K13 Video - Physical Units 3,078

K14 Video - Downloadable
Units 25

Federal: I used what Katie Justice sent out.

K15 Other Material in
Collection 126

Federal: Reporting items found

K16 Current Print Serial
Subscriptions 77

Federal: Titles were either dropped or went out of business

K17 Book/Serial Volumes (48,387
K4 + K16)

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1 Main Library 19,520

L2 All Branches 0

L3 Bookmobile/Outreach 59

Federal: Last year we made several changes and the Outreach books were not always included in a count due to several people taking over the delivery of Outreach/Homebound. We will be looking at different ways to collect better information in the future. The real number may be around 2000-2500 during the past year, smaller, of course because of the virus and not delivering items.

L4 Total (L1 + L2 + L3) 19,579

Book Circulation, Young Adult (ages 12 to 18)

L5 Main Library 3,665

L6 All Branches 0

L7 Bookmobile/Outreach 0

Federal: See L3 notes.

L8 Total (L5 + L6+ L7) 3,665

Book Circulation, Children's (under age 12)

L9 Main Library 13,908

L10 All Branches 0

L11 Bookmobile/Outreach 20,070

Federal: This reflects the Green Crates that we take to the schools...one crate per classroom with about 25 per crate.

L12 Total (L9 + L10+ L11) 33,978

Book Circulation Total

L13 Main Library (L1 + L5 + L9) 37,093

L14 All Branches (L2 + L6 + L10) 0

L15 Bookmobile/Outreach (L3 + L7 + L11) 20,129

L16 Total (L4 + L8 + L12) 57,222

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21 Main Library 1,207

L22 All Branches 0

L23 Bookmobile/Outreach 0

L24 Total (L21 + L22 + L23) 1,207

Audiovisual Circulation Other Audio

L25 Main Library 944

L26 All Branches 0

L27 Bookmobile/Outreach 0

L28 Total (L25 + L26 + L27) 944

Audiovisual Circulation Videos

L29 Main Library 12,236

L30 All Branches 0

L31 Bookmobile/Outreach 0

L32 Total (L29 + L30 +

L31) 12,236

Audiovisual Circulation Other

L33 Main Library 258

L34 All Branches 0

L35 Bookmobile/Outreach 0

L36 Total (L33 + L34 + L35) 258

Federal: ??2020??

Audiovisual Circulation Total

L37 Main Library (L21 + L25 + L29 + L33) 14,645

L38 All Branches (L22 + L26 + L30 + L34) 0

L39 Bookmobile/Outreach (L23 + L27 + L31 + L35) 0

L40 Total (L24 + L28 + L32 + L36) 14,645

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41 Main Library 142

L42 All Branches 0

L43 Bookmobile/Outreach 0

L44	Total (L41 + L42 + L43)	142
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Total Circulation

L45	Main Library (L13 + L37 + L41)	51,880
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L46	All Branches (L14 + L38 + L42)	0
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L47	Bookmobile/Outreach (L15 + L39 + L43)	20,129
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Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	96,900
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Federal: Over the last two years we have been concentrating on scanning local documents, files, pictures, etc and we have begun uploading those into BiblioBoard.

L49	Total Circulation (L16 + L40 + L44 + L48)	168,909
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L50	Successful Retrieval of Electronic Information	10,000
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Federal: I am not sure about this. This is an estimate.

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	14,415
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L52	All Branches	0
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L53	Bookmobile/Outreach	0
L54	Total (L51 + L52 + L53)	14,415

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	
M2	Use Statistics	

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	171
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Federal: It seemed that as we were recovering from there not being a delivery mechanism, then Covid hit. This is about 9 months that is reflected in the numbers.

N2	Nonprint	0
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N3	Total (N1 + N2):	171
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Borrowed From

N4	Print	187
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Federal: It seemed that as we were recovering from there not being a delivery mechanism, then Covid hit. This is about 9 months that is reflected in the numbers.

N5	Nonprint	0
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N6	Total (N4 + N5):	187
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Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category. Do not include passive programming.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	98
O2	All Branches	0
O3	Bookmobile/Outreach	60
O4	Total (O1 + O2 + O3)	158

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	1,878
O6	All Branches	0
O7	Bookmobile/Outreach	1,200
O8	Total (O5 + O6 + O7)	3,078

Elementary School - *number of programs*

O17	Main Library	42
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O18	All Branches	0
O19	Bookmobile/Outreach	12
O20	Total (O17 + O 18 + O19)	54

Elementary School - *number of attendees*

O21	Main Library	942
O22	All Branches	0
O23	Bookmobile/Outreach	720
O24	Total (O21 + O22 + O23)	1,662

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	75
O26	All Branches	0
O27	Bookmobile/Outreach	28
O28	Total (O25 + O26 + O27)	103

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	440
O30	All Branches	0
O31	Bookmobile/Outreach	55
O32	Total (O29 + O30 + O31)	495

Adult Programs - *number of programs*

O33	Main Library	103
O34	All Branches	0
O35	Bookmobile/Outreach	0
O36	Total (O33 + O34 + O35)	103

Adult Programs - *number of attendees*

O37	Main Library	1,437
O38	All Branches	0
O39	Bookmobile/Outreach	0
O40	Total (O37 + O38 + O39)	1,437

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	22
O42	All Branches	0
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	22

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	990
O46	All Branches	0
O47	Bookmobile/Outreach	0

O48 Total (O45 + O46 + O47) 990

Total Number Of Programs:

O49 Main Library (O1 + O17 + O25 + O33 + O41) 340

O50 All Branches (O2 + O18 + O26 + O34 + O42) 0

O51 Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43) 100

O52 Total (O4 + O20 + O28 + O36 + O44) 440

Total Program Attendance:

O53 Main Library (O5 + O21 + O29 + O37 + O45) 5,687

O54 All Branches (O6 + O22 + O30 + O38 + O46) 0

O55 Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47) 1,975

O56 Total (O8 + O24 + O32 + O40 + O48) 7,662

Intellectual Freedom (P1 - P6)

P1 Title of Challenged Work

- P2 Type of Work
- P3 Grounds for Challenge
- P4 Initiator of Challenge
- P5 Status of Material
- P6 Comments

Technology (Q1 - Q5)

- Q1 Number of Internet Computers Used by General Public 28
- Q2 Number of People Formally Trained by Staff to Use Electronic Resources 00
- Q3 Does the library provide wireless internet access (Wi-Fi) for patrons? Yes
- Q4 Wireless Sessions - Annually 5,140
- Q5 Website Visits 32,156

Federal: estimate

Planning and Evaluation (S1)

- S1 Describe significant events, changes, or improvements to your library's facilities, "The past year has been like no other year in memory, and hopefully it will not repeat itself anytime soon! The year began like any other and was even much better since we opened the

programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et

expansion of our library. Staff was getting used to a larger building and new procedures as it pertained to the new space. Summer Reading Program attendance to programs and checkouts were great. Our newest employee, Racheal Wodraska, hired to work with the teens and young adults enthusiastically worked on programming for this age group. We welcomed a new Board Member, Jean Payak, who lives in the Crittenden area. Jean has been a long-term volunteer for the library, working with the newspapers and local history projects. The library began fall programs and brought together another How-To Festival, author CC Payne, watercolor classes, yoga (very popular), sewing classes, cooking demonstrations and book discussions. The two study rooms included in the renovation have been steadily used for quiet places where people can take a test, attend tutoring sessions, or just need somewhere with no distractions while they work. We had our most successful book sale in September and set it up in the Community room for an entire week. The display areas in the front hallway have had several collections in them and the public has enjoyed looking at them. In January we began looking toward planning for the next Summer Reading Program, continuing Winter Reading and all the possibilities of a new budget. Until February. Between the first of the year and the next six weeks we first heard about the virus in China and were concerned in a peripheral way, but growing more concerned with each passing week as we heard the news reports. By March it was clear that it had become a pandemic and would affect everyone on the globe. The library made the decision to shut the building on March 14. Staff were sent home and in two weeks we gathered back at the library, properly distanced and divided duties and developed ideas or programs that could be done online through our website and social media. The library staff did an outstanding job of reporting, doing programs, researching, and posting information. The entire world seemed to, in a very short time, get up and running on an internet platform. I initially chose to use Teams from Microsoft to do staff meeting weekly, but later switched over to Zoom. During the month of May I made the decision to furlough staff, either partially

or fully. I wish I had never done this, as almost everyone's benefits were delayed by weeks and in some cases, by months. It was done with the best intentions but had the worst results. By the end of May into June most all staff had been notified of returning to work and by July they had. Our three Page positions were temporarily eliminated. We opened by up to the public on a new schedule with limited services and staff July 6. Programming and meetings were cancelled. The Census trainings were allowed to meet with new regulations. Beginning in June we started Curbside Service, and this was welcomed by the public. With a limited staff onsite, patrons placed their orders and we delivered to their car. Materials being checking were and are being quarantined for 4 days, based on the best information about the virus we had at the time. Patrons were able to pick up an Activity bag and we had five categories: Adult, Teen, Elementary, and two levels of Pre-school ages. Each had an appropriate activity and/or craft to their age and the theme. These were extremely popular, so much so that plans were made to continue it in the fall. We are looking forward to the future where we can have in-person meetings and programs again., however we realize that may be a year or more in the future. In June I made the decision to officially retire in December 2020. The past 13 years have been some of my favorite and I feel that the library has made good progress in developing and continuing excellent services to the public. There is now a larger building that will be able to serve the public's needs for many years to come and it will provide a flexible area to grow into. I have made many wonderful friends in Grant County and wish them and the county continued growth and success. Respectfully submitted, Susan Calloway Nimersheim, Director Grant County Public Library "

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	No
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T2	Conflict of Interest Policy	No
T3	Ethics Policy	No
T4	Fiscal Responsibility Policy	No
T5	Investment Policy	No
T6	Open Records Policy	No
T7	Procurement Code Policy	No
T8	Sponsorship Policy	No
T9	Trustee Orientation Policy	No
T10	Whistleblower Policy	No

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating

next year's report.